

**GOVERNMENT OF ARUNACHAL PRADESH
OFFICE OF THE MISSION DIRECTOR, STATE JAL JEEVAN MISSION,
Jal Bhawan, C-Sector, Itanagar.**



Expression Of Interest (EoI)
For
EMPANELMENT OF THIRD-PARTY
INSPECTION AGENCY (TPIA)

GOVERNMENT OF ARUNACHAL PRADESH
OFFICE OF THE MISSION DIRECTOR, STATE JAL JEEVAN MISSION,
Jal Bhawan C-Sector, Itanagar.

NO. PHED/JJM/41/2020-21/ Pt-I

Dated Itanagar the 8th July' 2022

Expression of Interest (EoI)

On behalf of Governor of Arunachal Pradesh, the Mission Director, State Jal Jeevan Mission, Itanagar invites "**Expression of Interest for empanelment of firms/agencies as 'Third Party Inspection Agencies (TPIAs)' for JJM under Department of Public Health Engineering & Water Supply (PHE & WS) of Government of Arunachal Pradesh**" to provide scheme-wise inspection, supervision and monitoring of JJM works in the state of Arunachal Pradesh. On-line Bids are invited from the firms/agencies to discover lowest rate (L1) for TPI charges and for empanelment of the qualified agencies as TPIA.

The rural water supply under JJM includes:

1. Retrofitting & Augmentation of rural water supply scheme for both multi village and single village.
2. New schemes for both single village and multi village
3. Solar based schemes
4. Any other schemes that may be considered by the State JJM Cell on need base.

Scheme constitutes: Intake structures, treatment plants, pumping mains for lift water supply schemes, clear water reservoir, gravity mains, raw mains, sub-mains, distribution networks and FHTC/s.

The firm/agency may follow the detailed notice for EoI and download the relative documents available at department's website www.phedarunachal.org and the e-procurement/tender portal of government of Arunachal Pradesh www.arunachaltenders.gov.in. The Bids must be submitted online through the www.arunachaltenders.gov.in portal on or before **1700 hrs of 26/07/2022**. In no case, late submission or offline proposal received at any office of PHE& WS department shall be entertained.

Sd/-

Mission Director. JJM

Memo No. PHED/JJM/41/2020-21/Pt-I /150
Copy to.

Dated Itanagar the 8th July' 2022

1. The P.S. to the Hon'ble Minister, PHE& WSD, Govt. of Arunachal Pradesh, for kind information
2. The Under Secretary to the Chief Secretary, Government of Arunachal Pradesh-cum-Chairman, SWSM for kind information.
3. The Commissioner, Planning & Investment cum Chairman SLSSC, Govt. of Arunachal Pradesh, for kind information.
4. The Secretary, PHE&WSD, Govt. of Arunachal Pradesh, -Cum-Member Secy, SWSM, for kind information.
5. The Chief Engineer (D&P/WZ/EZ/Sanitation), for kind information.
6. All The Deputy Commissioner cum Chairman DWSM, for kind information.
7. The Superintending Engineer, PHE Circle Rupa/ Naharlagun/ Yachuli/ Aalo(Bene)/ Pangin/ Tezu/ Miao for information and necessary action.

SE, JJM
Superintending Engineer
Jal Jeevan Mission
Itanagar (A.P.)

NO.PHED/JJM/41/2020-21/Pt-1 /150

Dated Itanagar the 8th July' 2022

Detail Notice for Expression of Interest

Name of Work: - Expression of Interest for empanelment of firms/agencies as 'Third Party Inspection Agencies (TPIAs)' for JJM under Department of Public Health Engineering & Water Supply (PHE & WS) of Government of Arunachal Pradesh.

The rural water supply under JJM includes:

1. Retrofitting & Augmentation of rural water supply scheme for both multi village and single village.
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The firms/agencies may follow the detailed notice for EoI and download the relative documents available at department's website www.phedarunachal.org and the e-procurement/tender portal of government of Arunachal Pradesh www.arunachaltenders.gov.in The Bids must be submitted online through the www.arunachaltenders.gov.in portal on or before **1700** hrs of **26/07/2022**. In no case, late submission or offline proposal received at any office of PHE& WS department shall be entertained.

Online offers are invited from the firms/agencies for fixation of rate for TPIA charges for the above-mentioned work in the office of the Mission Director, JJM, Jal Bhawan, Near Gandhi Market, Itanagar-791111, on or before **26/07/2022** upto **1700** hrs



Superintendent Engineer
Jal Jeevan Mission
Itanagar (A.P.)

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Superintending Engineer
Jal Jeevan Mission
Itanagar (A.P.)

I. List of Abbreviations

Terms	Description
EoI	Expression of Interest
TPIA	Third Party Inspection Agency
JJM	Jal Jeevan Mission
EMD	Earnest Money Deposit
SWSM	State Water and Sanitation Mission
FHTC	Functional Household Tap Connection
LPCD	Litres Per Capita Per Day
SVS	Single Village Scheme
MVS	Multi Village Scheme
IMIS	Integrated Management Information System
PRI	Panchayati Raj Institutions
VWSC	Village Water and Sanitation Committee
GP	Gram Panchayat
O&M	Operation and Maintenance
ToR	Terms of Reference


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II. Schedule of Activities

Sr. no	Milestones	Dates-Times Details
1	Issue of Eol (e-Tender from website www.arunachaltenders.gov.in & www.phedarunachal.org)	12/07/2022
2	Online released Eol	12/07/2022
3	Eol Bid Start Date	13/07/2022
Pre Bid Discussion Details		
4	Pre- Bid Discussion Type	Online (Office of the Mission Director, JJM, Arunachal Pradesh)/Online, through VC.
5	Pre-Bid Date	19/07/2022 on 1100 hrs.
6	Corrigendum (if any) uploading date	20/07/2022 on 1500 hrs.
7	Eol Bid end date	26/07/2022 on 1700 hrs.
8	Physical Doc Submission (Security deposit) Date	27/07/2022 on 1100 hrs.
9	Bid Opening Date for Sub-Folder A (Offline) and Subfolder B (Online)	27/07/2022 on 1100 hrs.
10	Eol Bid open date of qualified bidders	To be decided by the competent authority


Superintending Engineer
Jal Jeevan Mission
Itanagar (A.P.)

III. Other Key Information

Information Head	Head Name	Head Description																																													
A	Name of Authority	Arunachal Pradesh Jal Jeevan Mission.																																													
B	Brief Description	<p>Empanelment of firms/agencies as 'Third Party Inspection Agency (TPIA)' for Arunachal Pradesh JJM.</p> <p>Arunachal Pradesh JJM is committed to provision of 100% FHTC in rural water supply through:</p> <ol style="list-style-type: none"> 1. Retrofitting & Augmentation of rural water supply scheme for both multi village and single village. 2. New schemes for both single village and multi village 3. Solar based schemes 4. Any other schemes that may be considered by the State JJM Cell on need base. <p>Scheme constitutes: Intake structures, treatment plants, pumping mains for lift water supply, clear water reservoir, gravity mains, raw mains, sub-mains, distribution networks and FHTC/s.</p>																																													
C	Work Package	<table border="1"> <thead> <tr> <th>Package No.</th> <th>Circles Covered</th> <th>No. of Division</th> <th>Tentative No. of Scheme</th> <th>Tentative Total Scheme Cost (Rs. in Lakhs)</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Rupa</td> <td>5</td> <td>857</td> <td>₹ 39,481.93</td> </tr> <tr> <td>2</td> <td>Naharlagun</td> <td>3</td> <td>383</td> <td>₹ 30,814.57</td> </tr> <tr> <td>3</td> <td>Yachuli</td> <td>6</td> <td>1116</td> <td>₹ 83,562.00</td> </tr> <tr> <td>4</td> <td>Aalo (Bene)</td> <td>4</td> <td>271</td> <td>₹ 16,806.31</td> </tr> <tr> <td>5</td> <td>Pangin</td> <td>3</td> <td>195</td> <td>₹ 20,327.50</td> </tr> <tr> <td>6</td> <td>Tezu</td> <td>5</td> <td>594</td> <td>₹ 32,392.26</td> </tr> <tr> <td>7</td> <td>Miao</td> <td>4</td> <td>455</td> <td>₹ 62,962.87</td> </tr> <tr> <td colspan="2">Total</td> <td>30</td> <td>3871</td> <td>₹ 286,347.44</td> </tr> </tbody> </table>	Package No.	Circles Covered	No. of Division	Tentative No. of Scheme	Tentative Total Scheme Cost (Rs. in Lakhs)	1	Rupa	5	857	₹ 39,481.93	2	Naharlagun	3	383	₹ 30,814.57	3	Yachuli	6	1116	₹ 83,562.00	4	Aalo (Bene)	4	271	₹ 16,806.31	5	Pangin	3	195	₹ 20,327.50	6	Tezu	5	594	₹ 32,392.26	7	Miao	4	455	₹ 62,962.87	Total		30	3871	₹ 286,347.44
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D	Application Fee	Basic Application fees in the form of DD of INR 1500/- (Non-refundable) need to be paid in favor of the Mission Director, JJM Arunachal Pradesh payable at SBI Itanagar drawn at any Accredited Bank.																																													
E	EMD	EMD in the form of fixed deposit (FD) for a term of 2 years amount of INR 10,00,000 (Ten Lac) need to be paid in favor of the Mission Director, JJM Arunachal Pradesh payable at SBI Itanagar drawn at any Accredited Bank.																																													
F	Security Deposit	The EMD amount of INR 10,00,000 (Ten Lac) of successful agency for empanelment shall be adjusted as a security deposit at the time of issuing work order for imparting third party inspection. Balance of security deposit has to be given in the form of fixed deposit (FD) for a term of 2 years. The EMD of unqualified bidders will be returned immediately.																																													
G	Scope of Work	To inspect the works taken up under JJM like works and recommend for clearance of its payment.																																													

IV. Important Notes:

1. The above said work to be implemented by PHE & WS Department, Govt of Arunachal Pradesh, may cost about Rs. 2863.47 Cr. during FY 2022-23.
2. Total quantity of work as shown may be considered as tentative which may vary subject to SLSSC clearance & TS accordance.
3. Normally the rate quoted by the L1 Bidder shall be treated as the Approved Rate if no abnormality is found. And L1 bidder shall be called for rate negotiation, if so required.
4. However, abnormally low quoted rate shall be judged based on the average prevailing rates of Northeast states & other similar hill states. The State JJM Arunachal Pradesh shall reject or accept such rate. Under such circumstances, the rate fixed by the State JJM shall be treated as the final approved rate. The firm that has quoted the abnormally low rate shall not be empanelled.
5. Technically successful bidders will be empanelled as TPIA provided the Firm accept the rate approved by the State JJM.
6. 5(five) Firms i.e. L1, L2, L3, L4 & L5 only will be considered for empanelment provided they accept the rate approved by the State JJM. In case all or any of these 5(five) Firms do not accept the rate approved by the State JJM, they will not be considered for empanelment and other bidders in the ranking (L6, L7....so on) will be offered with the same rate.
7. Though every empanelled firm as TPI Agency shall be awarded with work, preference will be given to the L1 firm.
8. However, if situation demands the State JJM may engage any numbers of TPI Agency in the state of Arunachal Pradesh.
9. The empanelled TPIAs once assigned with the inspection work shall update/appraise the progress of the inspection/challenges through presentation in the meetings of State JJM.
10. The entire works/components of a scheme would be given to one TPI agency i.e. any splitting of work will not be allowed.
11. The State JJM shall firm up rate contract with those organizations who has given their consent to work on the Approved rate.
12. Completion of all the works will be time-bound and the additional time allowed will be on special grounds with approval of the Executive Committee, SWSM.
13. **Contact person for communication: Mr. Sang Khandu Thongdok, Assistant Engineer, JJM, PHE & WS Department, C sector, Near Gandhi Market, Itanagar, Arunachal Pradesh-791111. Mobile No: 8132895654, E-Mail ID: jimarunachal@gmail.com**

V. Disclaimer

1. The information contained in this Expression of Interest (the "Eol") document or subsequently provided to Applicants, whether verbally or in documentary or any other form by or on behalf of the Arunachal Pradesh JJM or any of their employees or advisers, is provided to Applicants on the terms and conditions set out in this Eol and such other terms and conditions subject to which such information is provided.
2. This Eol is not an agreement and is neither an offer nor invitation by the Authority to the prospective Applicants or any other person.
3. The purpose of this Eol is to provide interested parties with information that may be useful to them in the formulation of their Proposals pursuant to this Eol. This Eol includes statements, which reflect various assumptions and assessments arrived at by the Authority in relation to the Third-Party Inspection. Such assumptions, assessments and statements do not purport to contain all the information that each Applicant may require.

4. This EoI may not be appropriate for all persons, and it is not possible for the Authority, its employees, or advisers to consider the objectives, technical expertise and particular needs of each party who reads or uses this EoI.
5. The assumptions, assessments, statements, and information contained in this EoI, may not be complete, accurate, adequate or correct. Each Applicant should, therefore, conduct its own investigations and analysis and should check the accuracy, adequacy, correctness, reliability and completeness of the assumptions, assessments and information contained in this EoI and obtain independent advice from appropriate sources.
6. Information provided in this EoI to the Applicants is on a wide range of matters, some of which depend upon interpretation of law. The information given is not an exhaustive account of statutory requirements and should not be regarded as a complete or authoritative statement of law. The Authority accepts no responsibility for the accuracy or otherwise for any interpretation or opinion on the law expressed herein.
7. The Authority, its employees and advisers make no representation or warranty and shall have no liability to any person including any Applicant under any law, statute, rules or regulations or tort, principles of restitution or unjust enrichment or otherwise for any loss, damages, cost, or expense which may arise from or be incurred or suffered on account of anything contained in this EoI.
8. The Authority also accepts no liability of any nature whether resulting from negligence or otherwise however caused arising from reliance of any Applicant upon the statements contained in this EoI.
9. The Authority may in its absolute discretion, but without being under any obligation to do so, update, amend or supplement the information, assessment or assumption contained in this EoI.
10. Issue of this EoI does not imply that the Authority is bound to empanel one or more Applicant(s) or to appoint the Selected Applicants, as the case may be, for the Work of Third-Party Inspection and the Authority reserves the right to reject all or any of the Proposals without assigning any reason whatsoever.

VI. Definitions & Glossary

Terms	Description
Functional Household Tap Connection [FHTC]	A tap connection to a rural household for providing drinking water inadequate quantity of prescribed quality on regular basis
Village Water and Sanitation Committee [VWSC]	Village Water and Sanitation Committee, a Committee under State Panchayat Raj Act/guidelines of GOI, formed by the community to plan and implement the scheme
State Water and Sanitation Mission [SWSM]	A society registered under relevant State Act, constituted to monitor, coordinate and manage the implementation of the Project.

VII. Section A- Preface

A. Introduction to Jal Jeevan Mission (JJM)

Jal Jeevan Mission (JJM) has been launched which aims at providing Functional Household Tap Connection (FHTC) to every rural household by 2024 with minimum 55 LPCD. The

programme focuses on service delivery at household level, i.e., water supply on regular basis in adequate quantity and of prescribed quality. This necessitates use of modern technology in planning and implementation of water supply schemes, development of water sources, treatment and supply of water, empowerment of Gram Panchayat/ local community, focus on service delivery, partner with other stakeholders, convergence with other programmes, methodical monitoring of the programme and to capture service delivery data automatically for ensuring the quality of services. This will help in achieving the goal of Jal Jeevan Mission in its true letter and spirit.

Further, Jal Jeevan Mission is assisting, empowering and facilitating the department in planning of participatory rural water supply strategy for ensuring potable drinking water security on long-term basis to every rural household and public institution, viz. GP building, School, Anganwadi centre, Health centre, wellness centres, etc. Department is committed for creation of water supply infrastructure well before the end of its targeted closure i.e., by 2024

VIII. Section B – Instruction to Applicants

A. Introduction to EoI

Arunachal Pradesh JJM invites online proposals from firms/agencies for empanelment as Third-Party Inspection Agency (TPIA) to check/verify the work quality of the executing agencies, quality of materials used for construction and quality of machinery installed in each of the schemes to ensure that such scheme(s) last their full design life and deliver the intended services.

Applicants are advised to study this EoI document carefully before submitting their proposals. Submission of a proposal in response to this notice shall be deemed to have been done after careful study and examination of this document with full understanding of its terms, conditions, and implications. Failure to furnish all information required as mentioned in the documents or submission of a proposal not substantially responsive to EoI in every aspect will be at the Applicant risk and may lead to rejection of the proposal without assigning any reason(s).

B. Completeness of Response

Applicants are advised to study all instructions, forms, terms, requirements and other information in the documents carefully. Submission of the proposal shall be deemed to have been done after careful study and examination of the document with full understanding of its implications. Failure to comply with the requirements of this paragraph may render the Proposal non-compliant and the Proposal may be rejected. However, PHE&WS may seek clarification/explanation/information from any or all applicants as per clause A and B under Section E.

Applicants must:

1. Include all documentation specified in this document
2. Follow the format of this document and respond to each element in the order as set out in this document
3. Comply with all the requirements as set out within this document

C. Language of the Proposal

The proposal as well as all the supporting documents relating to the proposal exchanged by the Applicant shall be written preferably in English language only. If any document is in any other language other than English, the applicant needs to provide a translated copy of the same.

D. Right to Terminate the Process

The Authority, Arunachal Pradesh JJM may terminate the Proposal Evaluation process at any point of time and without assigning any reason thereof. The Authority makes no commitments, expressed or implied that this process will result in a business transaction with anyone.

This document does not constitute an offer by the Authority. The Applications/ proposals received through participation in this process may result in The Authority selecting the proposal to engage towards execution of the contract.

E. Conflict of Interest

The Authority, requires that the empaneled TPIAs provide professionals, objective and impartial services and at all times hold the Client interest paramount, strictly avoid conflicts with other assignments/jobs or their own corporate interest and act without any consideration for future work. Without limitation on the generality of the foregoing, the TPIA shall be considered to have a conflict of interest and shall not be recruited, under any of the circumstances set forth below:

1. **Conflicting Assignment/Job:** A TPIA selected to provide their services for JJM project shall be disqualified from providing subsequent downstream works or services resulting from or directly related to this project if the TPIA is found to provide any other activity to the Client under the same Scheme(s) resulting in clash of interest.
2. **Conflicting Relationships:** A TPIA applicant that has a business or family relationship with a member of the Client staff who is directly or indirectly involved in any part of the project shall not be awarded the Contract, unless the conflict stemming from this relationship has been resolved in a manner acceptable to the Client throughout the selection process and the execution of the Contract. Applicants of TPIA have an obligation to disclose any situation of actual or potential conflict that impacts their capacity to serve the best interest of their client, or that may reasonably be perceived as having this effect. Any such disclosure shall be made as per the norms of proposal provided herewith. If the applicant fails to disclose said situations and if the Client comes to know about any such situation at any time, it may lead to the disqualification of the applicant during bidding process or the termination of its contract during execution of the assignment.

F. Confidentiality

1. From the time, the submitted proposals are opened to the time, the Empanelment is announced, the Applicant should not contact the Authority or any personnel from the JJM cell of PHE& WS department of Government of Arunachal Pradesh on any matter related to its Proposal Evaluation. Information relating to the evaluation of Proposals and award recommendations shall not be disclosed to the Applicants who have submitted the Proposals or to any other party not officially concerned with the process, until the publication of the Empanelment announcement.

2. Any attempt by shortlisted Applicants or anyone on behalf of the Applicant to influence the Client improperly in the evaluation of the Proposals or Agreement award decisions may result in the rejection of its Proposal.
3. Notwithstanding the above provisions, from the time of the Proposals opening to the time of empanelment notification, if an Applicant wishes to contact the Authority on any matter related to the selection process, it should do so only in writing.

G. Late Receipt of Proposals

1. Proposal received after the due date and specified time (including the extended period, if any) for any reason whatsoever, shall not be entertained and shall remain unopened.
2. The Proposals submitted by telex/telegram/fax/e-mail etc. shall not be considered. No correspondence will be entertained on this matter.
3. The Authority shall not be responsible for any delay or non-submission/ not upload of the documents. No further correspondence on the subject will be entertained.
4. The Authority reserves the right to modify and amend any of the above - stipulated condition/criteria depending upon project priorities vis-à-vis urgent commitments.

H. Disqualification

The proposal would be disqualified at any time during the Technical Evaluation process at the sole discretion of the EoI Authority, for the following reasons:

1. Made misleading or false representations or suppressed relevant information in the proposal (including documents, forms, statements, attachments, etc.) submitted as proof of the eligibility requirements or as part of their proposal
2. Incomplete proposals made online or proposals with incomplete information shall be rejected
3. Failure in Submission of Application Fee & EMD with Proposal within given timeline.
4. Failure to meet any of the **eligibility criteria** as mentioned in the document; and
5. Blacklisted/De-empaneled or declared bankrupt by the Government of India (GoI), State Government or any other Government owned agency including quasi-Government sector organization or company or any bank, for corrupt, fraudulent practices or reasons related to non-performance in an engagement on the date of opening of proposal.

I. Right to Reject Any or All Proposals

The Authority reserves the right to accept or reject any proposal, and to annul the evaluation process and reject all proposals at any time prior to award of contract, without thereby incurring any liability to the affected proposal or Applicants or any obligation to inform the affected proposal or Applicants of the grounds for the Authority's action.

In case, The Authority requires any explanation / clarification / information at any point of time before the empanelment of applicants in the submitted proposal, the Authority may seek the explanation / clarification / information from any or all the applicants. All such correspondence would be made in writing.

J. Signing of Contract



Superintending Engineer
Jal Jeevan Mission
Itanagar (A.P.)

After the notification of empanelment of TPIA/s, the Authority shall sign an agreement with the empaneled Applicant/s which will have detailed guidelines, terms and conditions and other relevant details. The contract template will be shared with applicants who become eligible for empanelment after evaluation of Proposals.

K. Dispute Redressal System

1. If any dispute or difference of any kind what-so-ever shall arise in connection with or arising out of this agreement, whether before its commencement or during the services or after the termination, abandonment or breach of the agreement, it shall, in the first instance, be referred for settlement to the competent authority within 45 days of arising of the dispute or difference. The competent authority shall, within a period of forty-five days after being requested in writing by the TPI agency to do so, convey his decision to the agency concerned. Such decision in respect of every matter so referred shall, subject to review as hereinafter provided, be final and binding upon the TPI agency. In case the services are already in progress, the TPI agency shall proceed with performance of services, pending receipt of the decision of the competent authority as aforesaid, with all due diligence.
2. Either party will have the right of appeal, against the decision of the competent authority, to the Executive Committee, SWSM within 60 days of decision of the competent authority.
3. The TPI agency and the Employer will be entitled to present their case in writing duly supported by documents. If so requested, the Executive Committee, SWSM may allow one opportunity to the TPI agency and the Employer for oral arguments for a specified period. The Executive Committee shall give its decision within a period of sixty days from the date of appeal, failing which the TPI agency can approach the appropriate court for the resolution of the dispute.
4. The state JJM shall have the right continue with other TPIA activities not affected by such a dispute or disputes in the interest of timely implementation of the programme.

L. Arbitration

In view of the provision of the clause K of section B on Dispute Redressal System, it is the condition of the agreement that there will be no arbitration for the settlement of any dispute between the parties.

M. Period of Empanelment

Successfully qualified agencies will be empaneled for period of 01(One) year initially which may be extended further depending on the quality of work performed during engagement period and requirement under the Jal Jeevan Mission.

IX. Section C – Preparation and Submission of Proposal Application

A. Downloading the Proposal

1. Intending applicant may download this EoI documents from the e-procurement/tender portal of Government of Arunachal Pradesh www.arunachaltenders.gov.in or from the notification section of department's website www.phedarunachal.org

- The time schedule for obtaining the proposal documents, meeting, registration with the proposal inviting authorities, the submission of proposal and other related documents etc. will be as per the schedule provided in the list of schedules of activities.

B. Submission of Proposal

- All proposals must be submitted online at the e-procurement/tender portal of Government of Arunachal Pradesh www.arunachaltenders.gov.in directly with the help of a Digital Signature Certificate.
- Proposals will be opened in presence of members of selection/ evaluation committee.
- The online submission of proposal by the Applicant(s) in response to this EoI shall be in Double Cover System consisting of two Parts (**Part '1'** & **Part '2'**):

Part 1 (**Pre-qualification & Evaluation documents**) consists of a Folder Part 1 with two Sub-Folders i.e.,

Sub-Folder A with 'Pre-Qualification documents'
Sub-Folder B with 'Non-Statutory Document'

Part 1. Pre-qualification & Evaluation documents			
Sub-Folder A	Sr. no	Pre-Qualification Document	
	1.	Technical Form 1: Proposal Submission Cover letter	
	2.	Proof of submission of Application Fees & EMD with transaction ID/reference no.	
	3.	Technical Form 2: Applicant Overview	
	4.	Technical Form 3: Declaration of Non-Blacklisted Organization	
Sub-Folder B	Categories	Sub-categories	Sub-categories description
	1. CERTIFICATES	a. CERTIFICATES	Certificates of Incorporation / Registration or other similar document proving the existence of the applicant
	2. COMPANY DETAILS	a. COMPANY DETAILS-1	TRADE License/ Enlistment/ current registration as SSI/ Registration with the registrar of companies proving engagement of the applicant in civil infrastructure activities.
	3. FINANCIAL INFORMATION	a. AUDITED FINANCIAL STATEMENTS P/L AND BAL SHEET- 17-18 P/L AND BAL SHEET- 18-19 P/L AND BAL SHEET- 19-20 P/L AND BAL SHEET- 20-21 P/L AND BAL SHEET- 21-22	Audited Financial Statements: FY 17-18, 18-19, 19-20, 20-21 & FY 21-22 and CA certificate as per Tech Form 06
	4. TECHNICAL INFORMATION	a. COMPANY DETAILS- 2	PAN copy, GST registration copy, Solvency Certificate/ Credit facility certificate from Bank
		b. Technical Form 4	Experience certificate/Project closure report
		c. Technical Form 5	Employee Details working or associated with the firm

	d. Technical Form 6	Audited Financial Statements
	e. Technical Form 7(A)	Details of Proposed Professional Staff
	f. Technical Form 7(B)	CV for Proposed professional staff

Part 2 (BOQ) / These Document List will comprise of 'Bid-Quote'

Part 2. (BOQ): Bill of Quantities	
Financial Document	Format Description
Bid Quotation	Refer point I, Annexure for BoQ reference

Note:

- All the documents in a sub-folder should be in .pdf file with the name format as <applicant name>_<sub-folder name _serial no with section> and the documents would be scanned in Grayscale/Color at 100 – 150 dpi. E.g., For applicant "ABCD" the documents mentioned as COMPANY DETAILS-2 under TECHNICAL INFORMATION section of Sub-Folder B would be uploaded in as a merged .pdf file and be named as:

"ABCD_Sub-Folder B_4a"
- Part "2" shall be submitted after successfully submission of application Fees and EMD amount in favor of the Mission Director, JJM Arunachal Pradesh payable at SBI Itanagar, Arunachal Pradesh
- The document uploaded herein may be verified at the time of evaluation/verification for accuracy and correctness. **Error found during the verification may result in cancellation of the applicant proposal.**
- The Applicant or an authorized signatory shall sign the original letter in the required format 'Technical Form 1' for the Proposal.
- All pages of the proposal and wherever corrections or alteration or amendments have been made shall be signed by the authorized signatory except where the attestation by Chartered Accountant is required. In case of detection of any forgery at the proposal stage, the proposal shall be summarily rejected. The Authority also reserves the right to resort to legal action against the Applicant and/ or summarily black list the Applicant preventing it from any further participation in any Government Scheme(s)/ Programs.

C. Pre-bid Meeting

- Pre-bid meeting of all the interested bidders shall be held at the scheduled date and time.
- The purpose of the Pre-bid meeting is to address bidders' concerns, if any and provide clarifications in relation to the EoI document, which one may raise in the meeting. We would appreciate if concerns/ relevant issues regarding the bid documents from any interested bidder(s) is/are communicated to us as early as possible or at the latest by **18/07/2022**.
- For any queries regarding joining the online meeting, please contact: 8132895654/ 9982640949/7033698844

4. Maximum of 2 (two) representatives of each potential bidder will be permitted to participate.
5. The potential bidders may send their request for participation with details of Company (with Company's Name & Address, Name of the Person, Mobile number) to the following email id: jjmarunachal@gmail.com on or before **18/07/2022**.


Such bidders may send their queries on the email address mentioned above. The e-mail address should clearly bear the subject, "EoI-TPIA: Prebid Meeting Participants".

6. Corrigendum (if any) shall be uploaded on e-procurement portal of Govt. of Arunachal Pradesh as corrigendum.

X. Section D – Term of Reference (ToR)

A. Scope of Work

1. To carry out inspection of all engineering works relating to civil, mechanical and electrical components executed under in-village infrastructure covering the following aspects.
 - a. Sample checking of
 - i. Test report of the materials used for construction.
 - ii. Quality control measures adopted at the time of construction in the field.
 - iii. Safety measures adopted at the time of construction in the field.
 - iv. Payment for Labour by the executing agency.
 - b. Quantity and quality of works executed as per the bill for payment claimed.
 - c. Recommendations on the payment for the work executed.
 - d. Functioning of the in-village infrastructure during trial run.
2. To carry out inspection of all engineering works relating to civil, mechanical and electrical components executed works executed other than in-village infrastructure (intake structures, treatment plants, intra and inter district distribution network, balancing/ intermediate reservoirs, pumping and electrical systems etc.) covering the following aspects.
 - a. Sample checking of
 - i. Test report of the materials used for construction.
 - ii. Quality control measures adopted at the time of construction in the field.
 - iii. Safety measures adopted at the time of construction in the field.
 - iv. Payment for Labour by the executing agency.
 - b. Quantity and quality of works executed as per the bill for payment claimed
 - c. Recommendations on the payment for the work executed.
 - d. Functioning of the in-village infrastructure during trial run
3. Any other work as decided by the client from the point of view of third-party inspection.
4. TPI Agency shall bear all costs associated with the preparation and submission of their Proposals. Costs might include site visit, collection of information, and if selected, attendance at Agreement negotiations etc.


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5. Replacement of Key Personnel will not be allowed. However, in exceptional cases, the replacement would be permitted to the extent of maximum 25% personnel at every level during the period of services with the permission of Employer.
6. The agency for TPI would be responsible for the entire project cycle of maximum 12 months in SVSs and MVSs of all districts.
7. A **STANDARD INSPECTION REPORT** format along with a check list is to be developed by TPIA for testing of all parameters of rural water supply schemes for reporting purposes. The competent authority shall examine the same and incorporate suitable changes if necessitated.
8. The TPIA once assigned with the inspection work shall earnestly take up an orientation meeting with the Executive Engineers concern and shall call for name of schemes that shall have to be inspected. Accordingly prepare an inspection plan which should be shared with State JJM Cell & the Division concern.
9. No bill against the work, which payment has already been made before taking over of the assignment, shall be imputed.
10. Once, a notice for inspection is received the TPIA should immediately undertake inspection without waiting for the accumulation of schemes for inspection. Inspection should be conducted along with the Chairperson of VWSC or His/her representative & representative of the Executive Engineer concern.
11. The report of inspection should be submitted by the TPI Agency within 10 days of notification of inspection dates by the Executive Engineer, in case of worksite reachable by motors and on foot march within 1 day. For site needing foot march beyond 1 day the report should be submitted within 12 days. In case of failure of the TPIA to fulfill the time limit, the TPIA shall be liable to forfeit an equivalent amount as inspection charge against the failed inspection from its subsequent bills. Since time is an essence in implementation of JJM, in such cases, the Executive Engineer concern shall go ahead with processing of bills after obtaining consent from the respective VWSC.

B. Team Composition of an Empaneled TPIA

TPI may have multiple teams working across the State. Each team will comprise of the following **Key Experts**:

S No	Key Experts	No of posts	Minimum Qualifications
1	Team Leader	1	Post-graduation in Civil Engineering with a minimum of 5 years' experience in Water supply sector
2	Sr. QC Engineer /Third Party Quality Monitor	1	Graduation in Civil Engineering with a minimum of 5 years' experience in Water supply sector
3	Civil Engineer (Field QC Engineer)	2	Civil Engineer or Environmental Engineer, degree with 3 years' experience or diploma with 5 years, in community-based water sector

Note: Participation of Government Employees: Consultants cannot include current Government employees of Central & State Government as their personnel/ experts in any capacity. When Consultants nominate any Government employee retired within last two years as experts in their Technical Proposal, such expert(s) must have written approval from their respective Government.

XI. Section E – Applicant Eligibility & Proposal Evaluation

A. Eligibility Criteria

1. The firm/ agency should have a minimum of 3 years of experience of undertaking inspection of project works relating to water supply and/ or civil infrastructure

Please Provide details as per: Certificate of Incorporation/registration under relevant Act, PAN Card, TAN No., Solvency Certificate/Credit facility certificate from Bank.

2. The firm should have monitored at least two projects not less than Rs. 500 Cr. between **2018 to 2021**

*The details should be provided as per: **Tech form 4**. The experience certificate/project closure report should be in the name of the firm/ agency, duly issued by an officer not below the rank of Superintendent Engineer or Chief Municipal Officer in case of Urban bodies along with their contact details(Office address, Mobile No. & Email Id)*

3. The firm/agency should have multi-disciplinary engineering human resource in the field of civil/mechanical/ electrical/environment
 - a. Must have at least 2 human resources from each of the stated engineering field working or associated with the Applicant firm since 2020

*Please Provide details as per: **Tech form 5**, Offer Letter of each resource with salary slip & Bank Statement of April 2020, August 2020, May 2021 & September 2021*

4. The firm should have a minimum turnover of Rs 5 Crore in each financial year from 2017 to 2021.

*Please Provide details as per: **Tech form 6**, Audited Financial Statements: FY 17-18, 18-19, 19-20, 20-21 & FY 21-22*

B. Evaluation Criteria

A Technical Evaluation Committee constituted by the Authority will carry out evaluation of the Proposals received by it in order to determine whether they are substantially responsive to the requirements set forth in the Proposal. In order to reach such a determination, the committee will examine the information furnished by the Applicants and shall evaluate the same as per the evaluation criteria specified in this proposal.

The technical evaluation shall involve:

1. Document based evaluation of the Financial and Technical Capability

Final score will be assigned to the Applicants after assessing all the parameters. Marking criteria for document-based evaluation will include the following parameters and will be evaluated based on credentials of training capabilities submitted by the Applicants:

Sr. No	Marking Dimensions	Maximum Marks
1	Age of the Firm/Organization/Institution 5 to 10 years – 10 marks Above 10 years– 15 marks	15

2	Minimum of 5 years of experience working in Third party monitoring, third party inspection, project monitoring independent engineering service for civil infrastructure projects preparation 5 to 10 years – 10 marks Above 10 years– 15 marks	15
3	Specific experience in Third party monitoring, third party inspection, project monitoring independent engineering service for civil infrastructure projects preparation in last 5 years (2 marks per Project subject to Maximum 20 marks)	20
4	Key Experts: Qualification & expertise for the applied Role.	40
5	Completed water Supply Project For 1 Project: 5 Marks For more than 1 Projects: 10 Marks	10

Qualifications and expertise of each of the key experts as per sl. no.4 of the Point B of section E i.e., evaluation criteria table will be evaluated separately. The marks for key professionals will be further divided as under:

Sr. No	Key Experts (a)	Experts Numbers (b)	Maximum Marks (c)=(d)+(e1) or (d)+(e2)	Achieved minimum Qualification (d)	Handled Water supply Project (e)	
					Between 1 to 5 (e1)	Above 5 (e2)
1	Team Leader	1	10	2	5	8
2	Sr. QC Engineer /Third Party Quality Monitor	1	10	2	5	8
3	Civil Engineer (Field QC Engineer)	2	20	2	5	8

The Technical Bids scoring 60 or more than 60 marks will only be eligible for opening of the Financial Bid. However, in this case the decision of the Technical Evaluation Committee will be binding and final. Also, to be eligible technically all the eligibility criteria (Section E clause A) must be fulfilled.

C. Empanelment Process

1. EoI submitted in prescribed format with all the requisite document on or before closing date will be considered for evaluation process.

2. The evaluation committee of the Authority will do the technical evaluation of all the proposals received in its totality.
3. Only those proposals which qualify in the technical evaluation will be considered for financial bid opening.
4. 5(five) Firms i.e. L1, L2, L3, L4, & L5 only will be considered for empanelment provided they accept the rate approved by the State JJM.
5. In case all or any of these 5(five) Firms do not accept the rate fixed/approved by the State JJM, they will not be considered for empanelment and other bidders in the ranking (L6, L7....so on) will be offered with the same rate.

XII. Section F–Payout

The inspection shall be carried out as per the following –

1. Periodic Inspection for quality checks will be conducted as per requirement of work and stage of progress and/or by any of the stockholders. (i.e. DWSM/ Department concern/ VWSC etc.)
2. Inspection will be done with reference to running bills prepared as per the following criteria

Stages for TPIA Inspection	Stages for Invoicing	Requisite document to be submitted
Initial Stage (Stage-1) Inspection of works ≤ 20% physical achievement.	Payout: 20%	<ol style="list-style-type: none"> 1. 1st Invoice copy 2. Inspection report of the schemes for which the invoice has been submitted. 3. Certified copy of Payment Recommendation from the respective Executive Engineer
Intermediate stage (Stage-2) Inspection of works 20% to 80% of physical achievement.	Payout: 50%	<ol style="list-style-type: none"> 1. 2nd Invoice copy 2. Inspection report of the schemes for which the invoice has been submitted 3. Certified copy of Payment Recommendation from the respective Executive Engineer
Completion of work in totality (Stage-3) Inspection of works 80% to 100% of physical achievement.	Payout: 30%	<ol style="list-style-type: none"> 1. 3rd Invoice copy 2. Inspection report of the schemes for which the invoice has been submitted 3. Certified copy of Payment Recommendation from the respective Executive Engineer 4. Project Closure Report duly counter signed by the Executive Engineer & Respective VWSC.

All the technical forms & annexure are attached below for the reference



**Superintending Engineer
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Itanagar (A.P.)**

A. Technical Form 1: Proposal Submission Cover letter

(On the Company's letterhead)

No.:

{Location, Date}

To:

Mission Director,
JJM-Arunachal Pradesh,
C -Sector, Itanagar, Arunachal Pradesh:700160

Subject: - Submission of Proposal for empanelment of firms/agencies as 'Third Party Inspection Agencies (TPIAs)' for JJM-Arunachal Pradesh under Department of Public Health Engineering & Water Supply (PHE & WS) of Government of Arunachal Pradesh.

Dear Sir,

We, the undersigned, wish to be empaneled as TPIA with JJM Arunachal Pradesh as per Section-E of SBD in accordance with your Expression of Interest no. PHED/JJM/41/2020-21/Pt-I/150 dated 8th July' 2022 ;we are here by submitting our proposal, as per the specified format.

We hereby declare that:

- a. All the information and statements made in this Proposal are true and we accept that any misrepresentation contained in this Proposal may lead to our disqualification by 'The Authority', JJM Arunachal Pradesh.
- b. We have no conflict of interest as stated in this document.
- c. We meet the eligibility requirements as stated in this document.
- d. In competing for (and, if we are empaneled) the Empanelment, we undertake to observe the laws against fraud and corruption, including bribery as per document.
- e. Our Proposal is binding upon us and subject to any modifications resulting from the Agreement negotiations.
- f. We undertake, if our Proposal is accepted, we will be entered into an Agreement to initiate the TPI no later than the date specified by 'The Authority'.
- g. We understand that 'The Authority' is not bound to accept any Proposal that 'The Authority' receives.
- h. We understand that 'The Authority' can reject our proposal without giving any reason, whatsoever.

Yours sincerely,
Authorized Signature
{In full and initials}

Name and Designation of Signatory: Name of Organization:

Address:

Contact information (phone and e-mail)



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B. Technical Form 2: Applicant Overview
(On the Company's letterhead)

Name of the Applicant	
Registered Office Details:	
PAN No:	
TAN No:	
GST No.	
Authorized Person Name	
Authorized Person Phone No	
Authorized Person Mail ID	

(Signature of Authorized Person)

Date:

Seal:


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C. Technical Form 3: Declaration of Non-Blacklisted Organization
(On the Company's letterhead)

TO WHOMSOEVER THIS MAY CONCERN

This is to certify that we _____ (Name of the Applicant) registered under _____ (Name of the Act) vide registration no. _____ do hereby declare and confirm that we have neither been blacklisted/de-empaneled nor bankrupt by any Ministry/ Department/ Board/Corporation/Bank / Any other entity of the Central or State Government or by any quasi-government or any Public Sector Undertaking or any bank or any Other Entity till date.

(Authorized signatory)

Stamped and signed



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D. Technical Form 4: Experience certificate/Project closure report
(On the Company's letterhead)

- List projects in the last three years as per the Clause A,1 of Section E of the EoI.
- The following information should be provided in the format below for **each reference assignment** for which your firm, either individually as a corporate entity or as one of the major companies within a consortium, was legally contracted by the Employer stated below.

Name of the Project:	
Project Value (in Cr.):	
Project Executed in (Country Name):	
Location within country:	
Project Type (Civil Works/Electrical Work/Mechanical Work/Water Sector):	
Name of Client:	
Address:	
Project Sanctioned & Execution 'ongoing or completed' between 2017 & 2021 (Yes/No)	
Project Duration (in Months):	
Start date (month/year):	
Completion date (month/year):	
Narrative description of Project:	
Description of actual services* provided in the Contract:	

***Copy of Work order /completion certificate signed by the competent authority as said in the EoI document to be submitted**

Firm's Name:
Signature of Authorized Representative:


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E. Technical Form 5: Employee Details working or associated with the firm

Employee Details from Civil Works						
Sr. no	Name of the Employee	Date of joining	Designation	Project/s Name (Working on Project)	Salary Slip Attached (Yes/No)	Bank Statement Attached (Yes/No)
1						
2						
Employee Details from Mechanical Works						
Sr. no	Name of the Employee	Date of joining	Designation	Project/s Name (Working on Project)	Salary Slip Attached (Yes/No)	Bank Statement Attached (Yes/No)
1						
2						
Employee Details from Electrical/Environment Works						
Sr. no	Name of the Employee	Date of joining	Designation	Project/s Name (Working on Project)	Salary Slip Attached (Yes/No)	Bank Statement Attached (Yes/No)
1						
2						

*Offer Letter of each resource with salary slip & Bank Statement of April 2020, August 2020, May 2021 & September 2021 must be attached and submitted along with **technical form 5**


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F. Technical Form 6: Audited Financial Statements

Annual Turnover for the last five FY 17-18, 18-19, 19-20, 20-21 & FY 21-22 along with audited Financial Statement for last five years.

S. No	Financial Year	Turnover in INR Crores
1	2017-18	
2	2018-19	
3	2019-20	
4	2020-21	
5	2021-12	
AVERAGE ANNUAL TURN OVER		

(Signature of Authorized Person)

Date:

Seal:

UDIN No.

Membership No.

Note: CA certificate to be submitted


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G. Technical Form 7(A): Details of Proposed Professional Staff

Sl. No	Name of the Staff	Name of the Firm	Area of Expertise	Position/ Task Assigned

Firm's Name:

Signature of Authorized Representative:



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H. Technical Form 7(B): CV for Proposed professional staff

1. Proposed Position:

[For each position of key professional separate form Tech-7(B) will be prepared]:

2. Name of Firm:

[Insert name of firm proposing the staff]:

3. Name of Staff:

[Insert full name]:

4. Date of Birth:

5. Nationality:

6. Education:

[Indicate college/university and other specialized education of staff member, giving names of institutions, degrees obtained, and dates of obtainment]:

7. Membership of Professional Associations:

8. Other Training:

9. Countries of Work Experience:

[List countries where staff has worked in the last ten years]:

10. Languages

[For each language indicate proficiency: good, fair, or poor in speaking, reading, and writing]:

11. Employment Record:

[Starting with present position, list in reverse order every employment held by staff member since graduation, giving for each employment (see format here below): dates of employment, name of employing organization, positions held.]:

From [Year]: To Year]:

Employer:

Positions held:

12. Detailed Tasks Assigned

[List all tasks to be performed under this Assignment/job]

13. Work Undertaken that Best Illustrates Capability to Handle the Tasks Assigned

[Among the Assignment/jobs in which the staff has been involved, indicate the following information for those Assignment/jobs that best illustrate staff capability to handle the tasks listed under point]

Name of Assignment/job or project:

Year:
Location:
Employer:
Main project features:
Positions held:
Activities performed:

14. Certification:

I, the undersigned, certify that to the best of my knowledge and belief, this CV correctly describes myself, my qualifications, and my experience. I understand that any wilful misstatement described herein may lead to my disqualification or dismissal, if engaged.

Date:

[Signature of staff member or authorized

Place:

representative of the staff]

[Full name of authorized representative]:



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I. Annexure: BOQ Reference

Description	Offer in Amount						
	Package 1	Package 2	Package 3	Package 4	Package 5	Package 6	Package 7
Total fee Offered in percentage of Sanctioned cost of the schemes to be inspected and certified. (Including GST)							



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